

HILLTOP GUILD BOARD MEETING MINUTES: 10Jul2024

1. Call to order and introductory comments: Board President, Peg Daley, called the meeting to order at 12:45 p.m.

Board Members Present: Peg Daley, Carol Halsey, Judee Snell, Donna Squyres, Susan Steele, Jen Bell, Elaine Robson (Recording Secretary)

2. Approve prior board minutes: Board President, Peg Daley. Jen Bell made a motion and Carol Halsey seconded it that the June minutes as circulated by email prior to the meeting be accepted. Those present voted to accept.

3. Treasurer/Finance committee report, Donna Squyres: Emailed tracking for budget 2023-2024 ahead of the meeting. One new budget item has come up from The Old Gallery Run Like The Wind committee reached out for us to donate woven dog leashes as a door prize. Donna proposed to donate up to 3 leashes (\$105) instead of a monetary donation to the Old Gallery. Discussed and approved by the board. Overall budget is tracking well. Probable upcoming expense for mowing and cleaning for the Bazaar.

4. Corresponding Secretary report, Judee Snell

- May cards sent: Jasmine Holan – thinking of you (placing her Mom in assisted living care); Bill Dyas – get well from carotid surgery
- June cards sent: Vin Mazzota – sympathy for wife's death (member Mer-Lyn Wright Judkins. Judee received an email from him saying it meant so much to him to hear from the Guild
- Will send card to Elaine Robson's daughter and son-in-law, Mark Lewis, regarding his recent stroke.

5. Committee reports:

- **Bazaar, Vicki Dyas/Susan Steele/Joan Donovan (absent):** Susan requested to post on Facebook the collectible animal figurines. Jen Bell did this and received feedback about a sale online. Jen responded that we don't have website sales and can consider selling these to her and shipping after the Bazaar. Jen will continue looking into this and follow up with the person.
 - Boutique, Susan Steele: set up for Bazaar is July 30. Tear down will be August 13 to give members time to purchase. Diana Boulter has 2 quilts from Sisters of Faith. We have about 4 quilts from members.
- **Building Maintenance, Bob Snell:** Removal of downed tree on drive between Kelley House and fire station accomplished. Repaired sign letter board in front yard. Thanks to Mike Daley and Larry Sexton for setting up donated cabinets in the Loom Room.
- **Building Use, Susan Steele:** Kelley House used for Rayenell Snead memorial on June 22. Those holding this cleaned up after themselves extremely well. Form for application updated by Susan and Joan. Will be sent to those requesting use of Kelley House.
- **Bunce School, Mary Rushing:** Substitutes needed for the planned dates Bunce School will be open, a sign-up sheet was sent around. Will be open on the day of the Bazaar. Requesting members bring sack lunch to Bunce School on Wednesday, July 31 for indoor picnic and history lesson with Q & A.

- **Bylaws/Standing Rules, Jen Bell:** No report.
- **Classes, Vicki Dyas:** No further classes at this time excepting Karen McKnight's bath bomb class in the evening on Thursday, 7/11 from 6 – 8 PM. Bring your own drink, this will be a social evening as well.
- **Education/Philanthropic, Carol Halsey:** Seven new scholarships were awarded this spring. In addition, we are also going to distribute a scholarship awarded last year but held, at the recipient's request, while he completed his freshman year at a community college which was paid for under a special program. Last year one of our previous scholarship recipients requested further assistance with scholarship money which the board approved due to her outstanding academic record at Colorado School of Mines. She was awarded, last September, an additional \$1000 on a one-time basis. The money was available since one scholarship awarded last year was unclaimed.
- **Membership:** Still need chairperson. Vicki Dyas continues to work with the book and has requested updates on any contact information in it for the next edition. Membership dues (\$30) are due this month.
- **Nominating, Diana Boulter/Cindy Rockett (absent):** Diana presented the slate of officers for 2024-2025.
 - President: Susan Steel
 - Vice President: Joan Donovan
 - Recording Secretary: Elaine Robson
 - Treasurer: Donna Squyres
 - Corresponding Secretary: Kitty Burton
 - Director at Large: Deannie Anderson
 - Past President: Peg Daley
 - Education/Philanthropic: Carol Halsey

Jen Bell made a motion to accept the slate of officers as presented, Judee Snell seconded. All present voted to pass.
- **Publicity, Jen Bell and Elisabeth Sherwin:** Jen requested that HG members follow the HG Facebook page. Elisabeth is writing press releases for The Mountain Ear, The Wind, and Estes Park and Lyons papers.
- **Purchasing, Elaine Robson:** food trays purchased and will be here before Bazaar. Request any additional bazaar needs to be given to Elaine prior to August 3.
- **Weaving, Diane Turechek:** Two bag totes for weaving products. Diane continues as the chairperson for the Weaving committee.
- **Website, Kris Bhatti:** No report
- **White Elephant, Karen McKnight:** Requesting budget dollars for a sign or banner for tables set up at local fairs/our own bazaar. Will continue to accept donations until 7/31. Anything large needs to be brought on the day of bazaar and to be taken away at the end of bazaar day if it doesn't sell. No tax-

deductible paperwork is available as the Guild is not a 501c3 non-profit organization, but rather a 501c4 non-profit organization.

6. Old Business:

- Elisabeth still needs costume jewelry donated for sale at the bazaar.
- Time capsule for 2048 will be in display case with tag and lock. September deadline for input from any members.
- Options for Hilltop guild, Peg Daley. Proposal for a change in the meeting schedule was discussed. Wednesday gatherings, luncheons, and meetings during the months of May through October. November through April, the Kelly House will continue to be used for weaving, classes, projects, and any other Guild activities desired, weather permitting. Board of Directors will continue the entire year with online or in-person meetings, as necessary, November through April. Rationale for these changes include limited members in the area in the winter months, low participation, in addition to high cost of plowing and electricity. Would still have communication among membership through email and if anything requires face-to-face, could do Zoom, especially if poor weather. Input from membership was supportive of these changes and possible further adjustments in the future as Hilltop Guild to encourage new members and improved attendance.

7. New Business

- Fall Festival: Elisabeth and Jen volunteered to lead. Date selected is Saturday, 9/21.
- Ruth Ketchum donated sewing/embroidery machine. Willing to teach members use of machine for making tea towels. Ideally, at least three members should learn so they can pass on this skill to others.
- Next meeting: August 7, 2024

Meeting adjourned at 2:05 p.m.

Respectfully submitted,

Elaine Robson